BOARD COMMUNICATIONS WITH STAFF

The Board of Education recognizes that in a discharge of its responsibilities it is necessary to build and maintain effective two-way communication channels with employees of the District. To this end the Board of Education retains the right to communicate directly and/or through its administrative staff with its employees. However, the Board’s sole official connection to the operational organization, its administration, faculty and staff, its methods and practices, and its achievements and conduct, will be through the Superintendent. As such, except in unusual circumstances, the Board will channel its communications to the District employees through the Superintendent of Schools.

The Board is cognizant of its obligations under the Colorado Open Meetings Law and will not conduct discussions related to any request for information in violation of that law, whether by mass or serial correspondence, e-mail, telephone or in person communications.

Nothing in this Policy or its accompanying regulation is intended to abrogate any Board Member’s right to request and receive information pursuant to C.R.S. 22-32-103.
BOARD COMMUNICATIONS WITH STAFF

In an effort to best utilize all of the resources available to the Board of Education and the Superintendent; the following protocols shall be used to facilitate the most effective communication regarding requests for information.

The Board of Education functions as a team. As such, all members of the Board must be aware of requests made by individual Board members to the Superintendent or members of the Leadership team.

1. Requests for information made by the BOE will focus on information that relates to its responsibility to monitor the performance and accountability of the district. Requests for information made by the BOE must be written, and will be directed to the Superintendent and the relevant members of the Leadership team.
   a. Board member requests for information may be directed to relevant members of the Leadership Team provided the Superintendent is copied or otherwise notified of the request. Members of the Leadership Team will be able to directly respond to members of the Board. The Superintendent will be copied or otherwise notified of all such responses.
   b. All requests for information will be shared with the entire Board of Education and the Superintendent, except that Board members may seek individualized advice from District Legal Counsel which may or may not be voluntarily shared pursuant to this regulation.
   c. Information that is readily available will be provided within 3 business days.
   d. Information that requires extensive research will be provided in a reasonable time frame.
   e. Information that is deemed by a majority of the Board as critical to the Board’s responsibility and accountability will be available immediately.
   f. If the Superintendent determines a Board member’s request is onerous to District Administration or duplicative in nature, the Superintendent may defer response to the request until such time as The Board as a body may determine whether the request should be fulfilled.
   g. The Board is cognizant of its obligations under the Colorado Open Meetings Law and will not conduct discussions related to any request for information in violation of that law, whether by mass or serial correspondence, e-mail, telephone or in person communications.